



PRE-BID MEETING MINUTES
WELL No. 3
REHABILITATION
PROJECT No. SRP-D-ARP-0218
SIMS, NORTH CAROLINA
April 29, 2025

I. SUBJECTS DISCUSSED

A. Explanation of Project Scope:

The Project includes but is not limited to the following Work:

PART A – WELL No. 3 REHABILITATION

- 1 LS Well Improvements to include all work including demolition and disposal of misc. well components, Removal & Replacement of New Well House Membrane Roofing, Acid Wash well screen and casing rehabilitation, Installation of New 55 Gallon per Minute (7½ Hp) Well Pump with all new galvanized pump column, new piping, new valves, well production meter and fittings, sounding line for water level measurement, painting piping and components, New Chemical Feed, and all other items as identified in the design drawings and included in the project specifications.

PART B – ELECTRICAL

- 1 LS Electrical Improvements to include all work including misc. site work, concrete slab pour, conduit, wire, fittings, New well master controls and instrumentation, new well starter, SCADA interface, Standby Power Generator and Automatic Transfer Switchgear and all other items as identified in the design drawings and included in the project specifications.

The Project has an expected duration of **180** days.

B. General Discussions of Contract:

- Bid Opening scheduled for Thursday, May 15, 2025 @ 2:00 P.M.
- Construction Period: 180 Calendar Days per Contract
- Liquidated Damages: \$500.00 Per Calendar Day per Contract

C. Explanation of Bid Form:

The following documents are submitted with and made a condition of this Bid:

- Required Bid security;
- Identification of Minority Business Participation Form;
- Either Affidavit A – Listing of Good Faith Efforts or Affidavit B – Intent to Perform Contract with Own Workforce, as appropriate;
- List of Proposed Subcontractors;
- List of Proposed Suppliers;
- Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
- Contractor's license number as evidence of Bidder's State Contractor's License.

D. MBE Requirements:

- MBE Goal of 10%
- Identification of Minority Business Participation form and either Affidavit A or B must be submitted with bid.
- Affidavit C and/or D must be submitted by the proposed low bidder within 72 hours of being notified of being the low bidder.

E. Federal U.G. Contract Provisions

F. Miscellaneous:

- a. A copy of the Sign-Up Sheet will be provided with the Pre-Bid Meeting Minutes to all individuals that attended the meeting.
- b. The Contractors attending the meeting were informed that due to the funding source of this project, the American Rescue Plan Act (ARPA), this project will be exempt from the usual America Iron and Steel (AIS), Buy America Build America (BABA) and Davis Bacon Act (DBA). However, all ARPA funded projects must be 100% physically complete and have all monies spent by the conclusion of 2026.

G. Questions:

- a. Mr. Jaime Venegas of A.C. Schultes asked if the Town of Sims had a record of the last drawdown test for Well No. 3. Landon Younce of Green Engineering stated the Town had a drawdown performed last year, May 2024 by Pearson Pump Sales & Service and that a copy of all data would be provided in the Addendum.
- b. Mr. Jaime Venegas also requested a well construction record, or at least verification that the well has no screens installed. Confirmed: This is a rock well, the well has no screens, and the well is approximately 300 ft. in depth, Elevation -109.50 Ft. MSL.
- c. The Well No. 3 site and well house were made available for inspection after the meeting.

END OF MEETING MINUTES



	North Carolina Department of Environmental Quality Division of Water Infrastructure Application for Funding <small>(Last updated: February 2022)</small>	
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1. General Information

Applicant Name	County	DUNS Number
Town of Sims	Wilson	049233695
Project Name	Federal Tax ID #	PWSID # (if applicable)
Well 3 Rehabilitation	56-0993297	04-98-045
Applicant Type	Total Project Cost	Funding Amount Requested
<input checked="" type="checkbox"/> Municipality <input type="checkbox"/> County <input type="checkbox"/> Water and Sewer District <input type="checkbox"/> Water and Sewer Authority	\$385,041	\$385,041
<input type="checkbox"/> Sanitary District <input type="checkbox"/> Non-Profit Water Corporation <input type="checkbox"/> Other (Specify:)		
Funding Type(s) Requested		
<input type="checkbox"/> Asset Inventory and Assessment (AIA) Grant <input type="checkbox"/> Merger/Regionalization Feasibility (MRF) Grant <input type="checkbox"/> Pre-Construction Planning Grant (without construction) <input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Construction Project ↳ <input checked="" type="checkbox"/> Drinking Water ↳ <input type="checkbox"/> Wastewater ↳ <input type="checkbox"/> CWSRF Green Project: stream restoration, stormwater BMP, reclaim water	

Acceptance of Funding Offer (for Construction Projects only)

These questions will be used to identify the best funding fit. Funding from the American Rescue Plan Act (ARPA) is available as grants, and principal forgiveness is available from the State Revolving Funds.

- I am willing to accept funding that includes federal conditions. ☒ Yes ☐ No
- I will only accept a funding offer (loan and/or grant) if a minimum of \$0 is offered as a grant or principal forgiveness. Enter \$0 if you are willing to accept a loan offer with no grant or principal forgiveness.
- ☐ Because of the potential hardship related to a State Revolving Fund and/or State Reserve Program loan, this application seeks to replace the \$ _____ loan awarded to the Insert Project Name (Insert project number) with grant funding. *Note: loans that have already received disbursements are not eligible.*

2. System Parameters

Residential Sewer Connections	Residential Water Connections	
	162	
Non-Residential Sewer Connections	Non-Residential Water Connections	
	22	
Monthly Sewer Bill per 5,000 gallons	Monthly Water Bill per 5,000 gallons	
	37.50	
Percentage of Utility Bills Collected and Rate Increase Percentages		
Year	Percentage of Utility Bills Collected	Rate Increase Percentage
2021	95.1	25.0
2020	94.7	5.3
2019	95.6	3.8
2018	95.2	0
2017	94.5	0

(OVER)

8a. Project Budget (for Construction Projects and Pre-Construction Planning Grants only)			
	Division Funding Requested	Other Secured Funding Source(s)	Total Cost Amount
Indicate construction costs by line item (e.g., linear feet of different-sized lines)			
Construction Costs			
Pumps, motors, piping, valves ,chem feed	105,000		105,000
Electrical and Standby power replacement 25 kw	85,000		85,000
SCADA and building repairs	75,000		75,000
Contingency (10% of construction costs):	26,500		26,500
Construction Subtotal:	291,500		291,500
Engineering Costs			
Engineering Design	41,041		41,041
Permitting	2,500		2,500
Land Surveying Costs			
Engineering Subtotal:	43,541		43,541
Administration Costs			
Planning (pre-construction costs)			
Easement Preparation			
Engineering Report Preparation			
Environmental Documentation Preparation (if applicable)			
Legal Costs			
Compensation for Connection Fees and System Development Fees that will not be charged after connecting residences in disadvantaged, underserved areas (if applicable)			
Project Funding Administration (if applicable)	7,500		7,500
Other: Construction Administration	12,500		12,500
Other: Construction Observation	30,000		30,000
Administration Subtotal:	50,000		50,000
TOTAL PROJECT COST:	\$385,041		\$385,041
<p>+43541+291500</p> <p>A Professional Engineer signature and seal for the estimate <u>must be provided</u> in the space to the right for the application to be considered complete.</p>			