



**PRE-BID MEETING MINUTES
ELEVATED STORAGE TANK
REHABILITATION
PROJECT No. SRP-D-ARP-0215
SIMS, NORTH CAROLINA
April 29, 2025**

I. SUBJECTS DISCUSSED

A. Explanation of Project Scope:

The Project includes but is not limited to the following Work:

CONTRACT I – ELECTRICAL IMPROVEMENTS

- 1 LS Electrical Improvements to include all work including misc. site work, concrete slab pour, conduit, wire, fittings, instrumentation, SCADA interface, Standby Power Generator and Automatic Transfer Switchgear and all other items as identified in the design drawings and included in the project specifications.

**CONTRACT II – 75,000 GALLON ELEVATED STORAGE TANK
REHABILITATION**

- 1 LS Base Bid to include all work identified in the project specifications except unscheduled repairs Section 3.04 encountered during the work and directed by the Inspector to be performed on a Unit Cost Basis
- 3 EA Gallons Epoxy Compound to Repair Metal Surfaces
- 40 EA Pit Welding
- 10 LF Seam Welding
- 30 HRS Chipping, Grinding, and Cutting Metal Surfaces

The Project has an expected duration of **180** days.

B. General Discussions of Contract:

- Bid Opening scheduled for Thursday, May 15, 2025 @ 2:00 P.M.
- Construction Period: 180 Calendar Days per Contract
- Liquidated Damages: \$500.00 Per Calendar Day per Contract

C. Explanation of Bid Form:

The following documents are submitted with and made a condition of this Bid:

- Required Bid security;
- Identification of Minority Business Participation Form;
- Either Affidavit A – Listing of Good Faith Efforts or Affidavit B – Intent to Perform Contract with Own Workforce, as appropriate;
- List of Proposed Subcontractors;
- List of Proposed Suppliers;
- Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
- Contractor's license number as evidence of Bidder's State Contractor's License.

D. MBE Requirements:

- MBE Goal of 10%
- Identification of Minority Business Participation form and either Affidavit A or B must be submitted with bid.
- Affidavit C and/or D must be submitted by the proposed low bidder within 72 hours of being notified of being the low bidder.

E. Federal U.G. Contract Provisions

F. Miscellaneous:

- a. A copy of the Sign-Up Sheet will be provided with the Pre-Bid Meeting Minutes to all individuals that attended the meeting.
- b. The Contractors attending the meeting were informed that due to the funding source of this project, the American Rescue Plan Act (ARPA), this project will be exempt from the usual America Iron and Steel (A.I.S.), Buy America Build America (BABA) and Davis Bacon Act (DBA). However, all A.R.P.A funded projects must be 100% physically complete and have all monies spent by the conclusion of 2026.

END OF MEETING MINUTES



SIGN-UP SHEET

W:\SIMS\22068.2\Office\Project Meetings\Pre-Bid Meeting\Pre-Bid sign up sheet





North Carolina Department of Environmental Quality

Division of Water Infrastructure

Application for Funding

(Last updated: February 2022)



1. General Information

Applicant Name	County	DUNS Number
Town of Sims	Wilson	049233695
Project Name	Federal Tax ID #	PWSID # (if applicable)
Elevated Storage Tank Rehabilitation	56-0993297	04-98-045

Applicant Type	Total Project Cost	Funding Amount Requested
<input checked="" type="checkbox"/> Municipality <input type="checkbox"/> County <input type="checkbox"/> Water and Sewer District <input type="checkbox"/> Water and Sewer Authority	294,684	294,684
<input type="checkbox"/> Sanitary District <input type="checkbox"/> Non-Profit Water Corporation <input type="checkbox"/> Other (Specify:)		

Funding Type(s) Requested

- | | |
|---|---|
| <input type="checkbox"/> Asset Inventory and Assessment (AIA) Grant | <input checked="" type="checkbox"/> Construction Project |
| <input type="checkbox"/> Merger/Regionalization Feasibility (MRF) Grant | <input checked="" type="checkbox"/> Drinking Water |
| <input type="checkbox"/> Pre-Construction Planning Grant (without construction) | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> CWSRF Green Project: stream restoration, stormwater BMP, reclaim water |

Acceptance of Funding Offer (for Construction Projects only)

These questions will be used to identify the best funding fit. Funding from the American Rescue Plan Act (ARPA) is available as grants, and principal forgiveness is available from the State Revolving Funds.

- I am willing to accept funding that includes federal conditions. ☒ Yes ☐ No
I will only accept a funding offer (loan and/or grant) if a minimum of \$0 is offered as a grant or principal forgiveness. Enter \$0 if you are willing to accept a loan offer with no grant or principal forgiveness.
- ☐ Because of the potential hardship related to a State Revolving Fund and/or State Reserve Program loan, this application seeks to replace the \$ _____ loan awarded to the Insert Project Name (Insert project number) with grant funding. *Note: loans that have already received disbursements are not eligible.*

2. System Parameters

Residential Sewer Connections	Residential Water Connections
	162
Non-Residential Sewer Connections	Non-Residential Water Connections
	22
Monthly Sewer Bill per 5,000 gallons	Monthly Water Bill per 5,000 gallons
	37.50

Percentage of Utility Bills Collected and Rate Increase Percentages

Year	Percentage of Utility Bills Collected	Rate Increase Percentage
2021	95.1	25.0
2020	94.7	5.3
2019	95.6	3.8
2018	95.2	0
2017	94.5	0

(OVER)

<u>Construction Costs</u>			
Tank Restoration and Rehabilitation	200,000		200,000
Standby Power and auto transfer.	12,500		12,500
Contingency (10% of construction costs):	21,250		21,250
Construction Subtotal:	233,750		233,750
<u>Engineering Costs</u>			
Engineering Design	35,184		35,184
Permitting	750		750
Land Surveying Costs			
Engineering Subtotal:	35,934		35,934
<u>Administration Costs</u>			
Planning (pre-construction costs)			
Easement Preparation			
Engineering Report Preparation			
Environmental Documentation Preparation (if applicable)			
Legal Costs			
Compensation for Connection Fees and System Development Fees that will not be charged after connecting residences in disadvantaged, underserved areas (if applicable)			
Project Funding Administration (if applicable)	7,500		7,500
Other: Construction Administration	6500		6500
Other: Construction Observation	11,000		11,000
Administration Subtotal:	25,000		25,000
TOTAL PROJECT COST:	\$294,684		\$294,684

A Professional Engineer signature and seal for the estimate must be provided in the space to the right for the application to be considered complete.

